

EMERGENCY SHELTERING SERVICE

After any emergency, there may be large number of people rendered homeless that will need immediate shelter facilities. It may not be possible to arrange for mass tentage or allow people to stay in the open as it may expose them to weather conditions and unhygienic surroundings. An emergency sheltering service will be needed to take care of this problem and provide for all necessary assistance to the homeless.

Functions:

- Identify and locate facilities capable of housing large number of people.
- Organize a sheltering committee under the Emergency Housing Officer and consisting of managers of mass accommodation facilities, i.e. schools, hostels, dharamshalas, marriage halls, warehouses, stadiums etc.
- Organize Rest Centres near emergency site, where people may be given temporary shelter, food and clothing.

Considerations:

- A number of Emergency Shelters should be earmarked in which the following facilities should be provided.
 - (i) Lodging
 - (ii) Lavatories
 - (iii) Food, water and clothing
 - (iv) Records of inmates
- Explore locating an Information Office near the Emergency Shelters where people can get sympathetic advice.
- Provision to reserve some tentage to provide extra accommodation in Emergency Shelters in case of a sudden unexpected rush or for setting up alternative Emergency Shelters.

Housing Assessment Committee

The Emergency Housing Officer will organize a Housing Assessment Committee under his chairmanship to identify and locate potential emergency shelters. Post Disaster the committee will also undertake a survey of partially damaged (but safe and habitable) and make proposals for emergency repairs to the repair teams under the PWD so that more permanent accommodation can be utilized for sheltering.

Organization

- Emergency Housing Officer - 1 (Upto 6 Lakhs Population)
- Asst. Emergency Housing Officer - 1 (for every additional 6 Lakhs Population)
- Shelter manager - 1 (per shelter facility)
- Admn. Assistant - 1
- Clerk - 2
- Volunteer Assistants - 2
- **Rest Centres** (for 250 persons) - 1 (per 2 lakhs population)
 - Manager Rest Centre - 1
 - Clerk - 1

- Store Clerk - 1
- Asst. for Store Clerk - 1
- Cooks - 2
- Asst. for cooks - 1
- Shift Manager - 3
- Health worker (Aaya) - 3
- BLS Providers - 6
- Volunteer Assistants - 6
- Guard - 3
- Sweepers - 2

A reserve of 25 percent of the personnel should be provided.

Annexure-I (Chapter-XIV)

EMERGENCY SHELTERING SERVICE

S.No.	Items	Quantity
1.	Personal Equipment: <ul style="list-style-type: none"> ● Helmet (Fibre glass in blue colour) ● Rechargeable Electric Torch (Manager Rest centre and guard) ● Whistle with lanyard (Manager Rest centre and guard) 	 1 each 1 each 1 each
2.	First Aid Box (contents as per warden post)	2
3.	Battery Operated Megaphone	1 per centre
4.	Cooking Utensils	As required
5.	Cooking stoves	As required
6.	Aprons for cooks and assistant	6
7.	Sanitary equipment	As required